BRANDON SCHOOL DIVISION

"Accepting the Challenge"

BRANDON SCHOOL DIVISION

JULY 4, 2012

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

TO BE HELD MONDAY, JULY 9, 2012 AT 7:00 P.M.

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

K. Zabowski
Secretary-Treasurer

AGENDA

1.00 AGENDA/MINUTES:

1.01 Reference to Statement of Board Operations

1.02 Approval of Agenda

1.03 Adoption of Minutes of Previous Meetings

a) Regular Board Meeting, June 25, 2012.
Adopt.

2.00 GOVERNANCE MATTERS:

2.01 Presentations For Information

2.02 Reports of Committees

a) Friends of Education Committee Minutes P. Bartlette

b) Personnel Committee Minutes L. Ross

c) Other
- B.J. Hales Ad-Hoc Committee M. Snelling

2.03 Delegations and Petitions

2.04 Communications for Action

2.05 Business Arising

- From Previous Delegation

- From Board Agenda

- MSBA issues (last meeting of the month)

- From Report of Senior Administration

a) School Reports – NIL

b) Learning Support Services Presentation – NIL

c) Items from Senior Administration Report –

- Crocus Plains Regional Secondary School Off-Site Activity Request – Refer Motions.
- Enrollment Growth/20K3 Implementation – Refer Motions.
- Lease Agreement for At-Risk Youth Program – Refer Motions.
- Trustee Inquiries:
  - Trustee Sumner – Parent Notification – Synrevoice.
  - Trustee Bartlette – Breakdown of Allocation of Budget Line for Bill 13 and Upper deck.
  - Trustee Ross – Incremental Costs for All Day/Every Day Kindergarten.
  - Trustee Sumner – Facility Rental Fee Breakdown.

2.06 Public Inquiries (max. 15 minutes)

2.07 Motions

95/2012 That the trip involving four (4) grade 12 high school students from Crocus Plains Regional Secondary School to Abu Dhabi, United Arab Emirates from October 27, 2012 to November 3, 2012 be approved and carried out in accordance with Board Policy/Procedures 4001: Off-Site Activities.

96/2012 That the additional 9.0 FTE teacher staffing requirement requested by Senior Administration to address enrollment growth and the Provincial K-3 class size initiative for the 2012/2013 school year at an estimated cost of $756,310 be funded from the anticipated 2012/2013 increase in the Provincial Enrollment grant of $259,087, the English as an Additional Language grant of $150,000, the Kindergarten to Grade 3 (20K3) Class Size Initiative grant of $131,223, and the remaining $216,000 funded from accumulated surplus, be approved.

97/2012 That the Lease Agreement between Brandon School Division and Lynn Hink & Vernon Hink to rent the property commonly known as 729 Princess Avenue for the period August 1, 2012 to July 31, 2013 at an annual rent of $34,100.00 plus utilities for operation of the At-Risk Youth Program be approved, subject to review by the Division solicitor and approval of the Public Schools Finance Board, and that the Chairperson and Secretary-Treasurer are hereby authorized to affix their signatures and the seal of the Division thereto.

2.08 Bylaws

2.09 Giving of Notice

2.10 Inquiries

- Trustee Inquiries

3.00 ADMINISTRATIVE INFORMATION:

3.01 Report of Senior Administration

Receive and File.

3.02 Communications for Information

a) Myrna Shineton and Lana Kidd, Scholarship Committee, CUPE Local 737, June 8, 2012, addressed to Mr. Mathew Gustafson, Principal, Vincent Massey High School, advising that Morgan Glowa is the 2011-2012 recipient of the CUPE Local 737 Scholarship Award in the amount of $500.00. This award is given to the child/grandchild or legal ward of CUPE Local 737 members. The announcement of this award is made at the Vincent Massey graduation ceremony.

Receive and File.

b) Paul Birston, Manager of Architectural Services and R. John Weselake, Acting Executive Director, The Manitoba Public Schools Finance Board, June 20, 2012, noting approval of the Vincent Massey High School – Emergency Gym Roof Replacement. The Brandon School Division is authorized to proceed with the emergency project as follows:
- Tender the project using the plans and specifications provided by The Public Schools Finance Board;
- Upon receipt of the tenders, submit a letter from the school division to The Public Schools Finance Board recommending the qualified low bidder and requesting project support;
- Debenture the project.

Refer Secretary-Treasurer's Department.

c) Betty Howell, undated, thanking the board for the beautiful retirement evening. "It was a lovely opportunity to share a celebration with fellow retires". She thanks Dr. Michaels for her kind words and the Trustees for hosting the evening. The glass blown wheat is a very special keepsake to remind her of her time with the Division. "The wheat has special significance to me, as I am a "Prairie Girl" from the farm". She thanks the Division for the many opportunities she was given and she will always be proud her time here.

Receive and File.

d) Barb Hoy, undated, thanking the Board of Trustees for hosting the evening honoring retirees and long serving staff of Brandon School Division. She thanks Mr. Sefton for his inspirational message and to Dr. Michaels for her kind words. "The dinner was delicious, the company was delightful, the gift was appreciated, and the whole experience will be forever remembered."

Receive and File.

e) Heather Demetrioff, Associate Director, Manitoba School Boards Association, July 4, 2012, addressed to all Secretary-Treasurers and noting that the passage of Bill 23, *The Local Government Statues Amendment Act,* will result in changes for the nomination procedures for the 2014 school board elections. As of January 1, 2014, a candidate's nomination papers must be signed by the lesser of 25 voters "whose names appear on the voters list for the ward", or 1% of the total number of voters "whose names appear on the voters list for the ward. They will be updating their *Guide to School Boards and Trusteeship in Manitoba* to reflect this change. Please share this information with incumbent trustees or past candidates who may otherwise collect ineligible signatures come election time. Bill 23 can be found at http://web2.gov.mb.ca/bills/40-1/b023e.php with the relevant section being 14.

Refer to Secretary-Treasurer's Department.

3.03 Announcements

a) Personnel Committee Meeting – 12:00 noon, Monday, August 20, 2012, Board Room.

b) Special Board Meeting – In-Camera – 1:00 p.m., Friday, August 24, 2012, Board Room.

c) Board Retreat – 5:00 p.m., Friday, August, 24, 2012 and 8:30 a.m., Saturday, August 25, 2012, Riverbank Discovery Centre.

d) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, August 27, 2012, Board Room.

4.00 IN CAMERA DISCUSSION

4.01 Student Issues

- Reports

- Trustee Inquiries

4.02 Personnel Matters

- Reports

a) Confidential #1 – Personnel Report.
b) Confidential #2 – Response to Trustee Karnes' In-Camera Inquiry from March 26, 2012.

- **Trustee Inquiries**

4.03 Property Matters/Tenders

- Reports

- Trustee Inquiries

4.04 Board Operations

- Reports

- Trustee Inquiries

5.00 ADJOURNMENT